

Title: Excel Analyst

Location: Charlotte, NC

TCG Consulting, leading global independent strategic advisors for Corporate Travel, Meetings, Payment and Expense Management, is searching for an Excel Analyst to support our Travel Outsource Practice. This role will report to the Director, Outsource Management and will be based in Charlotte, NC. TCG has recently been recognized as one of the fastest growing global consulting companies by both Inc. 5000 and *Consulting Magazine*.

Roles and Responsibilities:

The role is designed to support on-going financial, technology, and managerial consulting engagements for our global clients. You will be a key partner to the consulting teams preparing, with support from our global operations, client dashboards and periodic reporting. In addition, this role will oversee the analysis of client data for benchmarking and interpretation on client engagements.

- Gathers, documents, analyzes, and draws conclusions on data and information; plans or assists in planning analyses, presentations, and implementation strategies for some complex analysis or for a portion of a complex analysis
- Utilizes existing models and methodologies and applies modeling and formulas to data
- Effectively works independently & within a team environment
- Identifies opportunities to enhance operational finance reports, analytical tools, and self-service capabilities to drive efficiency and support operational decision making
- Builds detailed analysis and reports utilizing Excel, Word, PowerPoint, & Access
- Establishes recommendations and conclusions with some direction based on analysis of data

Qualifications and Education Requirements:

- Bachelor's degree in Finance, Accounting, Mathematics, Economics or similar equivalent experience
- A high degree of organization and attention to detail to create exceptional deliverables, intellectual curiosity to ask questions and gain clarity, and professionalism to build credibility in a client facing role
- History of working with extremely large financial data sets from diverse environments

- At least four years of Advanced Microsoft Excel proficiency including pivot tables, v lookups, linking spreadsheets, truncating and some macro development (assessment required)
- Ability to identify problems quickly and build solutions from scratch
- A self-starter who is comfortable with a fast-paced environment
- Desire to impact company growth plan by developing and performing critical analyses

Preferred Skills:

- MS Project (usage of predecessor relationships)
- MS SharePoint
- SQL
- Microsoft Office Skills (Intermediate user)